

Connect2Complete

An AmeriCorps Program Of ORCC



What Counts As Service? A Guide for Connect2Complete AmeriCorps Members

Hours Breakdown

70% or more of your time must be spent doing **direct service**

No more than 20% of your time may be spent on **member development**

No more than 10% of your time may be spent on **fundraising**

Specific hour breakdown:

	300hr members (all)	450hr members (14-15)	1700hr members
Direct service	210 hours	315 hours	1190 hours
Member development	60 hours max	90 hours max	340 hours max
Fundraising	30 hours max	45 hours	170 hrs max

How do you define the above categories?

Direct Service:

Direct service generally means that you are in the community serving with students, faculty, local organizations, etc. Most of your time should be spent working with others to plan and implement your service. You also can spend sometime of your direct service on supporting the programs you service with. This can include time spent during staff meetings, recruiting and training volunteers, writing lesson plans, planning service projects, marketing service projects, writing reports and event follow up, etc.

Member Development:

Service that falls under member development can include professional development opportunities (webinars, conferences, etc), training at your site or with ORCC, writing reflection on your service, and improving skills needed for service.

Fundraising:

You may raise money directly in support of your program's service activities. This means that if the money you are raising, whether through donations (monetary or in-kind) or grants, directly benefits and supports your program it's acceptable.

Others notes

Service hours cannot be counted on time spent traveling to and from your service site.

If you have questions or need clarification about how to count and report your service hours check with your supervisor.