**Overall Site Support**

For satisfactory Member performance and to ensure that each Member has access to the tools necessary to perform their service activities, Campus Compact of Oregon **REQUIRES** that host sites provide each Member with the following (please acknowledge that the site will provide all of the following amenities by checking the boxes below):

# [ ]  Designated on-site supervisor

**[ ]** Courtesy faculty/staff appointment (or access to faculty/staff amenities: i.e. office keys, access to university/organizational vehicles, access to shared computer files, college ID with library privileges, etc.)

# [ ]  Individual college/organization email account

**[ ]** Organization business cards, identifying the member as a “Campus Compact of Oregon AmeriCorps VISTA” with a VISTA logo (if room)

**[ ]** Secure office/desk space with office supplies

**[ ]** Daily access to phone and private voicemail

[ ]  $150.00 in professional development funds to be used at the discretion of the Member with supervisor approval

[ ]  Reimbursement for travel or support for service related travel (bus pass, site-owned car, etc.)

**[ ]** Daily access to computer with internet

**[ ]** Access to fax, photocopier, and printer

**[ ]** Comprehensive community and host site orientation

**[ ]** Recognition that an AmeriCorps VISTA serves at the host site as demonstrated by placement of the AmeriCorps VISTA logo on AT LEAST program websites but preferably department and college/university main pages.

# Supporting VISTAs with Local Resources (Housing, Meal Plan, and Transportation)

# Though not all colleges or community organizations have residential living, whenever possible Campus Compact strongly encourages host sites to support VISTAs with local resources (housing, food, or transportation). Host sites may not offer money directly to a VISTA to supplement the VISTA’s living allowance, to pay rent, utilities, or other costs. Nor may VISTAs accept third-party payments for utilities or other housing costs other than rent. However, host sites can provide additional support listed below. This allows Campus Compact to recruit nationally for positions and assimilates the AmeriCorps VISTA Member into the daily life of the community. These fringe benefits are not subject to [federal income tax withholding](http://www.irs.gov/publications/p15b/ar02.html#en_US_2012_publink1000193638).

The host site is able to (please check all that apply):

**[ ]** Provide housing

**[ ]** Provide a meal plan (or access to cafeteria) or monthly grocery gift card

[ ]  Provide housing support (paid directly to landlord)

**[ ]** Provide a bus pass (for service related travel)

[ ]  The host site is a nonresidential campus and/or is not able to offer housing support to the AmeriCorps VISTA Member. Please see the proposal narrative for a description of how we will assist the AmeriCorps VISTA Member in locating affordable housing.

***AmeriCorps VISTA Member Travel and Transportation Support***

For this position the AmeriCorps VISTA Member (please check all that apply and include in position description):

# [ ]  Should have a valid driver’s license

**[ ]** Should have access to a personal vehicle for service-related travel (Member’s may not transport clients)

**[ ]** Should be willing and able to drive a site-owned vehicle for service-related travel

**[ ]** Will only utilize public transportation for any service-related travel

**[ ]** Other: