



## Campus Compact of Oregon Connect2Complete AmeriCorps Member Position Description

**Position Title:** Equitable Pathways Specialist  
**Hours of Service:** 8:30am-5pm M-F with some evening and weekend hours possible (1,700 hours over a minimum 10.5 month term of service)  
**Position Duration:** October 1, 2022 - August 15, 2023  
**Placement Site:** Portland Public Schools

**Summary of Position:** The primary function of the Equitable Pathways Specialist is to support the professional development of near peer mentors (college-going pre-professionals) that work collaboratively in classrooms with partner teachers in the district's nine comprehensive high schools to improve high school students' college and career readiness. The AmeriCorp Members will (1) develop and implement professional development and leadership opportunities for near-peer mentors; (2) establish and facilitate a collegial support network within the near-peer mentor cohort; (3) assist school College Coordinators in leveraging the expertise of near-peer mentors as resources around their lived experiences around post-secondary options, and (4) provide capacity-building guidance to school-based College Coordinators to enhance the sustainability of the near peer mentor program district-wide.

### Host Site Example Responsibilities:

- Developing and promoting activities and practices that help near peer mentors acquire the confidence and skills needed to be successful in their college and professional journey
- Support school college coordinators in developing and applying group and individualized support to near peer mentors as they move toward an academic degree or other professional credential
- Assist in the mentor recruitment and general promotion of the district's mentoring program
- Promote program impacts to internal and external stakeholders as needed, including assisting in data gathering, program evaluation and assessment, and reporting

### Campus Compact of Oregon AmeriCorps Member Responsibilities:

- Attend all Campus Compact of Oregon required trainings and events, including orientation, monthly webinars, in-service trainings, graduation, regional cohort meetings and others
- Complete and submit all Campus Compact of Oregon required progress reports, timesheets, and other paperwork
- Create at least 2 service opportunities for students and volunteers (i.e. participation in MLK Day of Service or hosting a training for all mentors)

### Required Host Site Qualifications:

- Must be 18 years or older with an AA, BA/BS or Certificate of Completion in an apprenticeship or trade program
- Intercultural skills which allow for effective work across race, class, gender and other dimensions of positional identity
- Strong initiative; must be a self-starter with ability to collaborate and creatively problem solve in a team environment
- Strong organization, written and oral communication skills
- Basic office computer skills, including word processing, spreadsheets and slideshows;
- Enthusiasm for helping others succeed
- Willingness to engage in personal reflection, share personal journeys and participate in conversations about racial justice and equity

### Preferred Host Site Qualifications:

- Academic knowledge of critical theory and race relations in the United States
- Experience applying an equity lens



**Benefits:**

- Living stipend of \$32,000, distributed bimonthly over 11 months
- Transportation stipend up to \$1500 total for a service term that may be used for:
  - Mileage incurred traveling to school sites and/or
  - Tri-Met HOP pass
- Basic health care plan (if not eligible for OHP or alternate insurance) covered by Campus Compact of Oregon
- Education Award of \$6,345 upon successful completion of service (this can be used to pay for future tuition or existing student loans)
- Forbearance of interest accrual on qualified student loans
- Competitive advantage in applying for federal jobs
- Training and professional development opportunities with host and Campus Compact of Oregon
- Access to an extensive network of AmeriCorps Alums