## Oregon College Access Corps 2018-2019 Calendar (Bolded rows are reports)

| Date   | Activity   | Description / Details  |
|--|--|--|
| End of the day on: the<br>15 <sup>th</sup> and last day of<br>each month | Timesheets are due   | Service period $1^{st}$ – $15^{th}$ timesheet is due on the $16^{th}$ of that month. Period $16^{th}$ – last day is due on $1^{st}$ day of the next month. Late timesheets are not acceptable. |
| September 4-7, 2018  | Campus Compact<br>Program Leader<br>Onboarding                   | 4-day all office participation in Campus Compact Program Leader Onboarding   |
| September 10, 2018   | CAC Pre-Service<br>Orientation for Members<br>and Supervisors    | Mandatory full-day program orientation for both CAC Members and Site Supervisors Location: Chemeketa Community College, Woodburn Campus  |
| September 11, 2018   | First day of service at host site                                | Member participates in site-specific orientation from  |
| September 11, 2018   | September 11 <sup>th</sup> National<br>Remembrance Day           | Day of Service   |
| September 11 –<br>September 30, 2018                                     | On Site Member<br>Onboarding                                     | Member participates in site-specific onboarding for the remainder of the month   |
| September 17-19,<br>2018   | In-Service Training (IST)<br>Camp McGruder                       | Mandatory for all Campus Compact of Oregon program members   |
| October 1, 2018<br>(10 am - 12 pm)                                       | CAC October Webinar  | Members and Supervisors participate in program webinar (mandatory for members)   |
| October 15, 2018<br>(10 am - 12 pm)                                      | CAC Supervisor Webinar   | Mandatory for all site supervisors   |
| October 28, 2018   | Make a Difference Day  | Day of Service   |
| November 2018  | Fall Site Visits   | Mandatory site visits to CAC program host sites, member and site supervisor participation is required  |
| November 5, 2018<br>(10 am - 12 pm)                                      | CAC November Webinar   | Members and Supervisors participate in program webinar (mandatory for members)   |
| December 3, 2018<br>(10 am - 12 pm)                                      | CAC December Webinar   | Members and Supervisors participate in program webinar (mandatory for members)   |
| December 17, 2018<br>(12 – 3:30 pm)                                      | IST Webinar (to make up<br>for our 3-day IST being<br>cancelled) | Zoom Meeting:<br>(Will send soon)  |
| December 31, 2018  | Mid-Term Member<br>Evaluation Due                                | Site supervisor to complete, review with member and send to ORCC   |
| January 7, 2019<br>(10 am – 12 pm)                                       | CAC January Webinar  | Members and Supervisors participate in program webinar (mandatory for members)   |
| January 18, 2019<br>(10 am – 4 pm)                                       | Make-Up Winter IST<br><u>Warner Pacific</u><br><u>University</u> | Mandatory for all Campus Compact of Oregon<br>Programs   |

| January 21, 2019    | Dr. Martin Luther King<br>Jr. Day of Service            | Mandatory member participation in a local service project   |
|---------------------|---|---|
| February 7, 2019    | CAC In-Person Member<br>and Site Supervisor<br>Training | Mandatory for all CAC Members and Site<br>Supervisors, location TBD   |
| March 2019          | Mid-term (Spring) Site<br>Visits                        | Mandatory site visits to CAC program host sites,<br>member and site supervisor participation is<br>required   |
| March 4, 2019       | CAC March Webinar                                       | Members and Supervisors participate in  |
| (10 am - 12 pm)     |   | program webinar (mandatory for members)   |
| March 31, 2019      | César E Chávez Day                                      | Day of Service  |
| April 1, 2019       | CAC April Webinar                                       | Mandatory program webinar for all CAC   |
| (10 am - 12 pm)     |   | members and site supervisors  |
| April 5, 2019       | Semi-Annual Report                                      | Covers: August 3, 2017 - March 2019   |
|                     | Due   |   |
| April 7-13, 2019    | AmeriCorps Week   | AmeriCorps members make presentations on campus and/or in community about AmeriCorps                          |
| April 22, 2019      | Earth Day   | Day of Service  |
| May 6, 2019         | CAC May Webinar   | Members and Supervisors participate in  |
| (10 am - 12 pm)     |   | program webinar (mandatory for members)   |
| April/May TBD, 2019 | In-Service Training<br>Menucha Retreat Center           | Mandatory for all CAC members   |
| June 18, 2019       | College Access Corps                                    | Mandatory for all CAC members and site  |
| (11 am - 4 pm)      | Annual Program Debrief                                  | supervisors   |
|                     | and Graduation  |   |
| July 1, 2019        | <b>End of Year Progress</b>                             | Covers: August 3, 2017 - June 30, 2018  |
|                     | Report Due  |   |
| July 15, 2019       | Last Day of Service                                     | Member completes all exit paperwork & exit interview with site supervisor. End of Term Member Evaluation due. |