

**Campus Compact of Oregon**

**Connect2Complete AmeriCorps Member Position Description**

**Position Title:** Equitable Pathways Specialist

**Host Site:** Linn-Benton Community College

**Location:** Albany, OR

**Hours of Service:** 9am-5pm M-F with some evening and weekend hours (At least 1,700 hours over the 10.5 month term of service)

**Position Duration:** September 2019-July 2019

**Years of Project:** 1st year

**Summary of Position:** The primary function of the Equitable Pathways Specialist at Linn-Benton Community College will be to engage targeted student populations in workshops and focus groups to collect data, identify needs, and address student barriers. Information gathered will be applied to scale and improve current Guided Pathways activities.

**Responsibilities and Related Tasks:**

* Lead efforts to scale current Guided Pathways work (student driven scheduling, multi-term registration)
* Develop and facilitate student workshops and focus groups
* Collect and analyze data; provide input in the development of strategies to assist students in efficiently moving toward program completion
* Serve on Guided Pathways Core Team and contribute ideas for Guided Pathways activities
* Administer program assessment
* Create at least 2 service opportunities for students and volunteers
* Administer program assessment

* Engage in personal reflection

**Campus Compact of Oregon AmeriCorps Member Responsibilities:**

* Attend all Campus Compact of Oregon required trainings and events, including orientation, monthly webinars, in-service trainings, graduation, regional cohort meetings and others
* Complete and submit all Campus Compact of Oregon required progress reports, timesheets, and other paperwork

**Required Qualifications:**

* 18 years and older
* AA or BA/BS degree preferred
* Intercultural skills which allow the candidate to work effectively across race, class, gender and other dimensions of positional identity
* Strong organization, problem-solving and written and oral communication skills
* Basic office computer skills, including word processing
* Data collection and analysis experience
* Ability to work collaboratively with students, faculty, and staff
* Strong initiative; self-starter
* Ability to creatively problem solve
* Enthusiasm for helping others succeed
* Willingness to engage in conversations about racial justice, equity, and racism

**Preferred Qualifications:**

* General knowledge of community colleges
* Bilingual: English/Spanish
* Experience applying an equity lens

**Benefits**

* Living stipend of $14,000 (distributed bimonthly over 10.5 months)
* Education Award of $6,095.00 upon successful completion of service
* Loan forbearance or interest accrual on qualified student loans
* Basic health care plan (if not eligible for OHP or alternate insurance)
* Training and professional development opportunities
* Access to an extensive network of AmeriCorps Alums