

**Campus Compact of Oregon**

**Connect2Complete AmeriCorps Member Position Description**

**Position Title:** Equitable Pathways Specialist

**Host Site:** Chemeketa Community College CAMP

**Location:** Salem, OR

**Hours of Service:** 9am-5pm M-F with some evening and weekend hours (At least 1,700 hours over the 10.5 month term of service)

**Position Duration:** September 2019-July 2019

**Years of Project:** 4th year

**Summary of Position:** The primary function of the Equitable Pathways Specialist will be to engage students in academic and social interventions through the roles of mentor and project coordinator to increase student engagement and on-time progress towards a degree. The person in this position will assist the CAMP (College Assistance Migrant Program) program in providing student support and intervention strategies to current and prospective program participants.

**Responsibilities and Related Tasks:**

* Assist in promoting activities and practices at the college that help students choose an academic pathway, find the support to stay on that path, and efficiently move towards a degree or credential
* Assist in providing College Assistance Migrant Program (CAMP) information to high school students, parents, and high school liaisons
* Assist students in entering the Path by providing assistance with onboarding steps to prospective students
* Create collaborative relationships between stakeholders, Chemeketa CC, farm worker organizations, and CAMP program
* Refer students to resources for barriers that prevent them in engaging with scool
* Administer program assessment
* Familiarize and refer students to resources on campus and elsewhere
* Create at least 2 service opportunities for students and volunteers
* Promote program impacts to internal and external stakeholders
* Engage in personal reflection

**Campus Compact of Oregon AmeriCorps Member Responsibilities:**

* Attend all Campus Compact of Oregon required trainings and events, including orientation, monthly webinars, in-service trainings, graduation, regional cohort meetings and others
* Complete and submit all Campus Compact of Oregon required progress reports, timesheets, and other paperwork

**Required Qualifications:**

* 18 years and older
* AA or BA/BS degree preferred
* Ability to work well with people of diverse backgrounds
* Strong organization, and written and oral communication skills
* Basic office computer skills, including word processing
* Strong initiative; self-starter
* Ability to creatively problem solve
* Enthusiasm for helping others succeed
* Willing to accept and/or ask for feedback and assistance
* Ability to problem solve in a continually changing operation
* Willingness to engage in conversations about racial justice, equity, and racism
* Spanish speaker
* Valid driver’s license and access to personal vehicle

**Preferred Qualifications:**

* Academic knowledge of critical theory and race relations in the United States
* Program management (marketing, event planning, training, volunteer management) experience
* Experience in giving group presentations
* Experience applying an equity lens

**Benefits**

* Living stipend of $14,000 (distributed bimonthly over 10.5 months)
* Education Award of $6,095.00 upon successful completion of service
* Loan forbearance or interest accrual on qualified student loans
* Basic health care plan (if not eligible for OHP or alternate insurance)
* Training and professional development opportunities
* Access to an extensive network of AmeriCorps Alums