

OREGON HERITAGE GRANT

2015-2017 BIENNIUM

OREGON HERITAGE COMMISSION, OREGON HERITAGE

Oregon Heritage Grant funds are to be used for:

Support of projects for the conservation, development and interpretation of Oregon's cultural heritage. Priority will be given to projects that preserve, develop or interpret threatened heritage resources and/or heritage resources of statewide significance. While acknowledging the great need for financial assistance in preserving Oregon's historic structures, the Commission, because of the availability of other state grant programs for conserving those structures, will not give priority to projects conserving those structures in this grant cycle.

Grants must be submitted through the Oregon Parks and Recreation Department Grants Online program. There will be one grant cycle in the 2015-2017 biennium.

Definitions:

- Heritage is the array of significant things, thoughts, and activities associated with the human experience in Oregon.
- Oregon's heritage resources include artifacts and other manifestations of material culture, documents, publications, photographs and films, prehistoric and historic sites, historic buildings and other structures, cultural landscapes, heritage celebrations, festivals and fairs, and songs, stories, and recordings associated with the human experience in Oregon.

FINANCIAL INFORMATION: Generally awards are \$3000-\$20,000.

MATCH: Grants will be made for no more than 50 percent of total project costs. Up to 50 percent of the participant's share of project costs may consist of approved donated services and materials. Other funds from the Oregon Heritage Commission or Oregon Parks and Recreation Department may not be used to match a Heritage Grant.

BUDGET INFORMATION: Bids and estimates strengthen the grant request when applicable.

PROFESSIONAL REQUIREMENTS: The application must convey that all work will be completed using appropriate museum, archival, preservation, research or library practices.

GRANT REPORTING AND PAYMENT: Awarded projects will be the subjects of binding agreements between the State and the applicants. Typically, grant funds are dispersed on a reimbursable basis. Details of payment arrangements and grant reporting will be provided at the time of award.

GRANT TIMELINE:

Deadline – Sept. 30, 2015 (11:59pm)

Notification – Dec. 1, 2015

Reporting deadline – Apr. 30, 2017



ELIGIBILITY, CRITERIA AND PRIORITIES:

ORGANIZATIONS:

- A non-profit organization incorporated in the State of Oregon with a 501(c)(3) determination from the United States Internal Revenue Service and a legally-constituted board of trustees or directors;
- A-tribal government of a Native American group recognized by the State of Oregon and the federal government and located in the State of Oregon;
- A university or college located in the State of Oregon; or
- A local government within the State of Oregon.

CRITERIA: The review committee will consider the following in ranking the grant applications:

- The capability of the applicant to carry out the proposed project.
- The effectiveness of the proposed project for conserving or developing heritage resources.

PRIORITIES:

- Projects that preserve or develop heritage resources that are threatened and/or are of statewide significance
- Projects with a well-prioritized, clearly explained work plan with an appropriate level of detail and realistic cost estimates.
- Geographic diversity.
- Project readiness, including matching dollar share in-hand.

REGISTER ON TO APPLY ONLINE: Visit the OPRD: Grants Online at www.oprdgrants.org to request an account and receive your login. Please use the instructions for OPRD: Grants Online which can be found at <http://www.oregon.gov/oprd/HCD/FINASST/Pages/grants.aspx>.

APPLICATION SUBMISSION: Once you have a login, you will be able to submit your application. You can enter information, save, log out, log back in, enter more, etc. as many times as you would like before you submit. Instructions for OPRD: Grants Online visit our website. <http://www.oregon.gov/oprd/HCD/FINASST/Pages/grants.aspx>

APPLICATION QUESTIONS: The following questions will appear on the online application.

- Brief Project Description - Please limit this to 80 words and be specific.
- Finance – Please see the OPRD: Grants Online instructions for more detail.
 - Project Budget - use categories: contractor/consultant; volunteer time; employee; travel; materials & equipment; printing, publication, design, etc.; other.
 - Funding Source - use categories: organizational funds (include staff time, operations, donations), in-kind donations, volunteer time. Enter matching grants individually.
- Project Need and Value – Describe the project need in terms of heritage resources that are threatened and/or of statewide or regional significance. Describe the project's anticipated impact on this need. Describe the project's potential to broaden and/or deepen knowledge, understanding, appreciation of and access to heritage.
- Project Goals – Describe the project's goals. Explain the measurable products or outcomes of the work. This may include number of artifacts cataloged, number and type of people served, length of exhibit period, professional standards met, new visitors reached, etc.
- Project Timeline - List your major objectives and approximate dates they will be completed.



- Project Detail - Provide details about the professionalism in how the work will be performed (how scans will be made and stored, how repairs will be made following preservation standards, how student programs will meet educational standards, etc.) Describe the project director's experience related to this or similar projects. List any "experts" - their qualifications and how they will be involved. Describe how the project will be monitored and evaluated. Describe how the project will be maintained if applicable.
- Ability to Complete the Project - Describe your organization's history and past successes related to this project, any partnerships on this project, volunteer or community support for this project, and any other evidence of your ability to complete the project.
- Budget Narrative - Provide information about the appropriateness of the estimate (research, bids, qualified personnel, etc.). Indicate whether other funding (such as other grants) is committed or not.
- Submit photos, estimates, resumes, letter of commitment, technical information.

ASSISTANCE:

Grant questions and OPRD: Grants Online: Kuri Gill, kuri.gill@oregon.gov, 503-986-0685.

